

Living Hope Bible Church

Wedding Fees & Information

Name: _____

Date: _____

Please read and sign the following form for your upcoming wedding. These are some things that will help to make your wedding go more smoothly and answer a few questions for you. Please turn this in no later than two weeks prior to the wedding date. Any costs/fees are attached for your keeping. The following is a list of explanations:

Church Rental Costs

Wedding Fee (All checks may be made out to *Living Hope Bible Church*)

Please check boxes below.

Required Fees

- \$50 church rental (member) or \$150 (non-member)
- \$150 - wedding coordinator
- \$0 Pastor/Celebrant - no fee, though, if you desire to give him a gift it is at your discretion.

Optional Services

- \$50 - pianist
- \$50 - sound engineer / audio & video recording
- \$150 - cleaning
- \$100 - reception coordinator
- \$200 - reception set up/ tear down at the church
- \$150 - Wedding rehearsal dinner fee (if you use the Fellowship Hall)
- \$200 - Wedding decorations fee

Church Wedding Information

Please read carefully and initial after each section.

Premarital Counseling Class

The Pastors require a minimum of six weeks premarital counseling before a wedding is performed. The normal span is 8-10 weeks of one hour a week sessions. Please speak with Pastor Black or Pastor Tiberi about reserving this very important class.

Date you would like class to begin: _____.

Please initial here_____.

Wedding Coordinator

The wedding coordinator helps to keep things organized as well as organize a simple reception in the Fellowship Hall (if desired). Distribute corsages, bouquets, etc. and to assist the pastor and wedding party. NO person outside the church may substitute as the wedding coordinator and you must use a coordinator.

Please initial here_____.

Sound Engineer and Pianist

The sound person (or pianist if using live music) will be at both the rehearsal and at the wedding. The singers and/or musicians should bring any CD's they have of music with them to the rehearsal. The sound person will set up microphones and take care of recording. NO person outside a LHBC sound person may do the sound. If a pianist outside of LHBC is used, they must be approved by the pastor or elders.

Please initial here_____.

Set up, Take down, and Cleaning

GLITTER IS NOT ALLOWED. NO birdseed can be used inside the building. NO rice (It's now illegal in IL).

The cleaning person does not take down the decorations, it is your responsibility to get someone to do that immediately following the wedding. You must provide containers/boxes for them to place the decorations in and they are not responsible for anything broken.

You are encouraged to get a friend or family member to remove the decorations following the ceremony. It is required that they be removed before Sunday AM worship. REMEMBER, the more clean up, the higher the cost to you so it is to your advantage to make sure all decorations are gone.

Please initial here_____.

Payments

Any gift to Pastor Matt may be made directly to him. All36 other payments may be made by check to Living Hope Bible Church.

Please fill out all the places for initials and sign the form below and turn it in to the church office no later than two weeks prior to the service. If using email, send to: church@livinghopechurch.net